

Windham Board of Education  
Regular Board Meeting  
February 28, 2013  
7:00 p.m.

**ABSENT:**

**STUDENT ACHIEVEMENT:** Terrie Altiere

Congratulations to the following students in the Junior High for perfect attendance:

- 6<sup>th</sup> Grade – Nathan Carpenter and Joseph Zdunczyk
- 7<sup>th</sup> Grade – Mathew Frankowiak and Draven Post
- 8<sup>th</sup> Grade – Cali Apthorpe, Alexis Knight and Sara Taylor

Congratulation to the Junior High School NHS inductees:

Claire Alderman, Ashlyn Riggs, Denise Hart, Timothy Murton, Dalton Fall, Kathlyn Richmond, Elizabeth Richmond, Isaiah Pemberton, Alyssa Simmons and Justin Collins.

Congratulations to the following Art students who participated in and were winners of the rotary club of Garrettsville-Hiram family art week contest:

- Na'Zya Henderson – Kindergarten
- Briah Daniels – 1<sup>st</sup> Grade
- Cadence Stewart – 3<sup>rd</sup> Grade
- Cailin McCleary – 4<sup>th</sup> Grade
- 6-8<sup>th</sup> Grade – Cali Apthorpe, Cassie Snyder and Carlie Kiser
- 9-12<sup>th</sup> Grade – Kali Hilfer, Jessica Isler and Zack Lewis

**CORRESPONDENCE:** None

**GUEST RECOGNITION:** Students of the Month

Megan Turk  
Dawson Swearingen

**REPORTS**

**Board of Education President, Dan Burns:**

None

**Maplewood Career Center Representative, Melissa Roubic:**

The Board toured the electricity lab, new tool to measure the quality of parent-school relationships, the Field BOE has been approached to adjust start times so that high school students start later, Mr. Griffith thanked Mr. Darryl McGuire for his eight years of service and dedication to the Maplewood BOE, Maplewood has asked for a refund from NCA for services not rendered in conjunction with the adult education program, Sophomore visitation day was February 7, 2013, an additional 111 students plan to attend Maplewood next year, new website for Maplewood, approval of the 2013-2014 school calendar.

**Legislative Liaison, Dan Burns:**

No Report

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**Superintendent, Gregg Isler:**

The Windham EV Schools have been asked to participate in a program with NEOMED. HPAC is a program to help students with 21<sup>st</sup> century learning, the reading guarantee, career exploration and the health professions. It is funded through a grant. Our local report was released; we are Effective with the performance index climbing again. There is still a lot of work to be done. The Title I self-evaluation was completed with only a few minor issues. Safety meeting will be March 6, 2013. EMG will be attending the March board meeting to talk to the board. They are working with the district on a new tech plan. Parcc assessment will be online, Mr. Isler shared with the board a sample of the test questions that students will be expected to complete.

**HS/JHS Principal, Michael Chaffee:**

Congratulations to the boys' basketball team for capturing the PTC County Championship with a league record of 14-0. Thank you to everyone associated with the Rivals for a Cause game last Friday night against Garfield. Mr. Eakins and our Student Council and our V-Squad did most of the work. We raised around \$3,500 for Devon. With our victory last Friday it moved our season series with Garfield to 7 wins and 3 losses, earning the Black and Gold Battle Cup for the second year in a row. Sophomores will be taking the OGT the week of March 11<sup>th</sup>. Congratulations to Ms. Kates and the Junior High National Honor Society for their induction ceremony and the annual Pennies for Patients campaign. Our students raised over \$1,000 for Leukemia patients. Thank you to George Belden for his work with Jody Hill and his induction into the Windham Athletic Hall of Fame. Update on Upward Bound. Our students finished 1-2-3 in both the Junior High and High School categories in the Garrettsville Rotary Art Contest. Our Junior High staff has initiated a rewards/intervention program during Wellness. Students are placed in their weekly assignments based on grades and behaviors. Assembly on harassment/bullying from the school social workers association.

**KT Principal, Harry Selner:**

Update on enrollment and important dates in March and April. Staff in-service on March 1, 2013 about reading curriculum, online reading options and Google accounts. Staff meeting on March 12, 2013 about common core standards. Curriculum committee is planning for 2013/2014. Student Council held Jump Rope for Heart and a new student luncheon. There were 216 (67%) conferences in February 14, 2013.

**Special Services, Bob Kujala:**

The special education teaching staff had the opportunity to work with representatives from the SST8 on February 11<sup>th</sup> and 21<sup>st</sup> to review their respective IEPs that they were currently working. The district is currently waiting for more information from the state concerning the on-site review. Special education teachers will begin administering alternate assessment exams to appropriate students beginning March 1<sup>st</sup>.

**Preschool, Bob Kujala**

Currently all 48 "typical" spots are filled. We have 11 children enrolled who are on IEPs, 2 potential IEP students are in the enrolling process. We have 10 children on our waiting list. 38 of our enrolled preschoolers will be going to kindergarten, 1 going to Garfield and 20 will remain in preschool, 4 of these 20 are on IEPs. Mrs. Hill is working on kindergarten/preschool registration for 2013/2014. Packets will be sent home with children currently enrolled and all others will be able to pick up registration packets in the KT office beginning Monday, April 8<sup>th</sup>. All registration forms have been updated to meet the preschool requirements. The preschool staff will meet on Friday's early release day to revise the current handbook.

**Supervisor of Maintenance/Transportation, Craig Alderman:**

The floor at KT will be fixed over spring break. Working on a roof maintenance/repair schedule. Sidewalks on School Street and Bauer Avenue will need repairs as well as the student parking lot. New bus, #6, is on the road.

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**Supervisor of Food Service/Treasurer, Samantha Pochedly:**

A new program from SPARCC to track employee absences and leave requests is available. It is call Employee Kiosk or HR Kiosk. The FY2012 financial audit has been released. No findings or citations were reported. We have started to receive funds from the Medicaid for Schools Program. New phones at the JHS/HS should be installed in March.

**37-13  
Approve Minutes**

Melissa Roubic moved and Darryl McGuire seconded the motion to approve the minutes of the January 24, 2013 regular meeting.

Ayes: Terrie Altieri, Darryl McGuire, Melissa Roubic, Dan Burns  
Nays: None  
Motion passed

**38-13  
Approve Financial Reports**

Darryl McGuire moved and Terrie Altieri seconded the motion to approve the January 2013 financial reports. All documents are enclosed and are also available for inspection.

Financial Report by Fund/SCC-All Funds	Monthly Check List
Detailed Financial Report 010 Only	SM2 Monthly/Quarterly Report
Monthly Budget Ledger for line item 001/016 2310-418	Monthly Bank Statements and Reconciliation

Ayes: Darryl McGuire, Melissa Roubic, Dan Burns, Terrie Altieri  
Nays: None  
Motion passed

**39-13  
Approve Payments**

Terrie Altieri moved and Melissa Roubic seconded the motion to approve the following payments:

Albert Guarnieri	\$1755.81
Pepsi	\$313.30
Simplex Grindell	\$484.00
Interstate Fire	\$300.00
Kim Kiser	\$354.80
Office Depot	\$125.99
Positive Images	\$2,866.85

Ayes: Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire  
Nays: None  
Motion passed

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**40-13**  
**Accept Donations**

Terrie Altieri moved and Melissa Roubic seconded the motion to accept the following donations:

Ohio Pyle                      \$83.43

Ayes: Dan Burns, Terrie Altieri, Darryl McGuire, Melissa Roubic

Nays: None

Motion passed

**41-13**  
**Approve Resignation**

Darryl McGuire moved and Terrie Altieri seconded the motion to approve the resignation of Tammy Taylor, Bus Driver, effective January 9, 2013.

Ayes: Terrie Altieri, Darryl McGuire, Melissa Roubic, Dan Burns

Nays: None

Motion passed

**42-13**  
**Approve Contract**

Terrie Altieri moved and Melissa Roubic seconded the motion to approve a one-year limited contract for Michael Cooper as bus driver for the remainder of the 2012/2013 school year at a cost of \$14.55 per hour, not to exceed 4 ½ hours per day, effective February 19, 2013, pending clear BCI/FBI checks and drug screen.

Ayes: Darryl McGuire, Melissa Roubic, Dan Burns, Terrie Altieri

Nays: None

Motion passed

**43-13**  
**Approve Supplemental Contracts**

Darryl McGuire moved and Terrie Altieri seconded the motion to approve the appointment of the following individuals for supplemental contracts per salary schedule in the type of positions listed for the 2012/2013 school year:

Name	Position	Year/Step	Amount
Elliot Thompson	Head Softball Coach	0/0	\$3,447.00
Anthony Maiorca	Assistant Baseball Coach	1/1	\$2,367.00

Ayes: Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire

Nays: None

Motion passed

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**44-13**  
**Approve Volunteers**

Terrie Altieri moved and Darryl McGuire seconded the motion to approve the following volunteers for the 2012/2013 school year:

Jake Eye – Baseball  
Jim Kilgore - Softball

Ayes: Dan Burns, Terrie Altieri, Darryl McGuire, Melissa Roubic  
Nays: None  
Motion passed

**45-13**  
**Approve After School Tutor**

Melissa Roubic moved and Darryl McGuire seconded the motion to approve the following personnel as an after school tutor, effective January 25, 2013 at a cost of \$22.82 per hour, not to exceed two hours per day:

Sarita Slone – Grades 2-5

Ayes: Terrie Altieri, Darryl McGuire, Melissa Roubic, Dan Burns  
Nays: None  
Motion passed

**46-13**  
**Approve Substitutes**

Terrie Altieri moved and Melissa Roubic seconded the motion to place the following individuals on the respective substitute lists as presented for the 2012/2013 school year pending proper certification and clear BCI/FBI check effective March 1, 2013:

Custodians - \$9.00 – Cafeteria Aide - \$9.00 – Secretary - \$9.00 – Bus Aide - \$9.00 – Educational Aide - \$9.00 –  
Mechanic - \$9.00 – Bus Driver - \$13.50

Toni Mansfield – District Wide

Ayes: Darryl McGuire, Melissa Roubic, Dan Burns, Terrie Altieri  
Nays: None  
Motion passed

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**47-13**  
**Approve Professional Leave**

Melissa Roubic moved and Terrie Altieri seconded the motion to approve professional leave for the following personnel:

			<u>Sub</u>
Angie Showalter	Reading Achievement	5/8/13	yes
Amy Hoover	Reading Achievement	5/8/13	yes
Martha Booth	Court	2/14/13 ( ½ )	yes
Danielle Brkich	ETech	2/11/13	yes
Rhonda Kates	NHS Inductions	2/14/13 ( ½ )	yes
Rose Stacy	Sophomore Visit Maplewood	2/7/13 ( ½ )	no
Rose Stacy	A & B Honor Roll JHS	2/4/13	no
Samantha Pochedly	OASBO Joint Workshop	3/8/13	no
Samantha Pochedly	OASBO Annual Workshop	4/24-26/13	no
Ellen Loomis	IEP Compliance	2/22/13	yes
Ellen Loomis	Transition Meetings	2/28/13	yes
Michael Chaffee	Leadership Meeting	1/29/13 ( ½ )	no
Joyce Proto	Aquarium Field Trip	2/4/13	no
Megan Fox	IPad Training	2/28/13 ( ½ )	yes
Karen Stone	IEP Writing	1/31/13 ( ½ )	yes
Martha Booth	IEP Writing	1/31/13 ( ½ )	yes
Barbara Balchick	Field Trip	2/20/13	yes
Myshel Detelich	IPad Training	3/14 & 2/28,4/16,4/30,5/9,5/21 ( ½ )	yes
Brenda Isler	IPad Training	3/14 & 2/28,4/16,4/30,5/9,5/21 ( ½ )	yes
Kathy Austin	IPad Training	3/14 & 2/28,4/16,4/30,5/9,5/21 ( ½ )	yes
Sarita Slone	IPad Training	3/14 & 2/28,4/16,4/30,5/9,5/21 ( ½ )	yes
Andrew Rosebaugh	IPad Training	3/14 & 2/28,4/16,4/30,5/9,5/21 ( ½ )	yes

Ayes: Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire

Nays: None

Motion passed

**48-13**  
**Approve Calendar**

Darryl McGuire moved and Terrie Altieri seconded the motion to approve the 2013/2014 school calendar as presented.

Ayes: Dan Burns, Terrie Altieri, Darryl McGuire, Melissa Roubic

Nays: None

Motion passed

**49-13**  
**Approve Dual Enrollment**

Terrie Altieri moved and Melissa Roubic seconded the motion to approve the following student under dual enrollment option for the 2012/2013 school year:

Bethany Stout

Ayes: Terrie Altieri, Darryl McGuire, Melissa Roubic, Dan Burns

Nays: None

Motion passed

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**50-13**  
**Approve Professional Leave**

Darryl McGuire moved and Melissa Roubic seconded the motion to approve professional leave for the following personnel:

Rose Stacey	DASL Scheduling Training	2/25/13 ( ½ )	no
Rose Stacey	Counselor Meeting	2/22/13 ( ½ )	no
Pat Stevenson	School Nurse Conference	4/19/13	yes
Janet Cash	Environthon	4/24/13	yes
Roger Eakins	Environthon	4/24/13	yes
Michael Chaffee	OIP/NEOMED	2/26/13	no
Tamara Brown	Sophomore Visit to Maplewood	2/7/13 ( ½ )	yes

Ayes: Darryl McGuire, Melissa Roubic, Dan Burns, Terrie Altiere

Nays: None

Motion passed

**51-13**  
**Approve Auction Resolution**

Melissa Roubic moved and Terrie Altiere seconded to approve the following resolution:

BE IT RESOLVED, that personal property owned by the Board of Education, to wit, school bus, shop equipment, miscellaneous tools, computers, monitors and other miscellaneous items are no longer needed for school purposes.

BE IT FURTHER RESOLVED, therefore, the above property shall be sold by the Board of Education at public auction to be held at Windham High School on the 15<sup>th</sup> day of June, 2013 after giving at least thirty days' notice by publication in a newspaper of general circulation in the school district.

Ayes: Melissa Roubic, Dan Burns, Terrie Altiere, Darryl McGuire

Nays: None

Motion passed

**52-13**  
**Executive Session**

Melissa Roubic moved and Terrie Altiere seconded the motion WHEREAS, as a public board of education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

1. To consider the appointment of a public employee or official
2. To consider the employment of a public employee or official
3. To consider the dismissal of a public employee or official
4. To consider the discipline of a public employee or official
5. To consider the promotion of a public employee or official

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6. To consider the demotion of a public employee or official
7. To consider the compensation of a public employee or official
8. To consider the investigation of charges/complaints against a public employee, official, licensee, or student
9. To consider the purchase of property for public purposes
10. To consider the sale of property at competitive bidding.
11. To confer with an attorney for the board of education concerning disputes involving the board that is the subject of pending or imminent court action.
12. To prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
13. To conduct negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
14. To review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
15. To consider matters required to be kept confidential by federal law or rules or state statutes.
16. To discuss details relative to the security arrangements and emergency response protocols for the board of education.

NOW, THEREFORE, BE IT RESOLVED, that the Windham Exempted Village School District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session of item **15** as listed above.

IN: 7:49 p.m.  
OUT: 8:11 p.m.

Ayes: Dan Burns, Terrie Altieri, Darryl McGuire, Melissa Roubic  
Nays: None  
Motion passed

**53-13**  
**Adjourn**

All were in favor of adjournment and the meeting adjourned at 8:12 pm.

\_\_\_\_\_  
Dan Burns, President

\_\_\_\_\_  
Samantha Pochedly, Treasurer